

## DETAILS OF SECURITY, ANNUAL CHARGE AND TUITION FEE

Sl. No.	Admission Number	Name of the Students (FILL THE FORM ALL CAPITAL LETTER)	OR/JCO/Offr's/Civ Category	Class Section	Months	Security Deposit	Library Fee	Building Fee	Exam & Sty Fee	Games & Sports Fee	Play and Sc. Fee Class (I to V) only	Tuition Fee	Pupil Fund	Computer Fee	Science Fee	Bio Tech/ CS/IP Fee	Total	
																		Total
01																		
02																		
03																		
04																		
05																		
06																		

(FILL IN THE CAPITAL LETTERS)  
 Father's Name :  
 Mother's Name :

### CLEARANCE CERTIFICATE

Library : ..... Reason For TC : ..... Date of Birth : (i)..... / (ii)..... / (iii)..... / (iv)..... Ph No. : .....

Lab. Phy-..... Bio-..... Chem-..... Maths-..... Current Postal Address : ..... Mob. : .....

Sports : ..... LDC : .....

Accountant : ..... Class Teachers Sign :- No of working days present..... Result : Pass / Fail / Promoted (Tick ✓ Mark) TC No. : Dated :  
 Class- Sec-  
 (ii) Class Teachers Sign :- No of working days present..... Result : Pass / Fail / Promoted (Tick ✓ Mark) TC No. : Dated :  
 Class- Sec-  
 (iii) Class Teachers Sign :- No of working days present..... Result : Pass / Fail / Promoted (Tick ✓ Mark) TC No. : Dated :  
 Class- Sec-  
 (iv) Class Teachers Sign :- No of working days present..... Result : Pass / Fail / Promoted (Tick ✓ Mark) TC No. : Dated :  
 Class- Sec-  
 Subject : ..... Taken

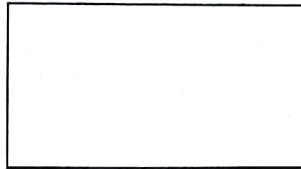
**Note :**  
 (i) The Transfer cert (TC) for students will be issued only on clearance cert of all school dues.  
 (ii) Tc issued by the school, within a week from the date of application.  
 (iii) Fees Book to be deposited alongwith TC from/Report Card.  
 (iv) Transfer Certificate के लिए आवेदन-पत्र जमा करने के 7 दिनों के बाद स्थानान्तरण प्रमाण-पत्र मिलेगा।

## REFUND OF SECURITY MONEY & ANNUAL CHARGE ISSUE OF TRANSFER CERTIFICATE

I Mr / Mrs .....  
Father / Mother have been transfer out of station, therefore, I am withdrawing my son / daughter from your school. I may please refunded Rs .....(Rupees .....). Which I deposited towards security deposit / Annual Charge and Tuition fee etc. Details of which given in reverse.



Left Thumb impression Father



Left Thumb impression Mother

(Signature of Father/Guardian)  
Army No.....Rank.....  
Name .....  
Date .....

Sanctioned

(Signature of Principal)  
APS, Danapur Cantt

Prepared by .....

Checked by Acct.....

### RECEIPT

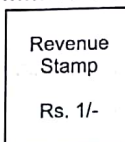
1. I am giving below the details of my Bank Account for receiving Security Money payment through Cheque deposit in Bank.

- (i) Name of Account holder : \_\_\_\_\_
- (ii) Bank Name : \_\_\_\_\_
- (iii) Bank Branch Address : \_\_\_\_\_
- (iv) Account Type : Savings / Current \_\_\_\_\_ IFSC No \_\_\_\_\_
- (v) **Account No** \_\_\_\_\_  
(Bank account number should be written from left to right) **ONLY FOR SBI ACCOUNT NO**

2. I have enclosed the following document to this effect. (Please ✓ appropriate item)

- (a) Cancelled Cheque leaf.
- (b) If cheque is not having the name of bank holder then Photo copy of the Page of Bank Pass Book containing details of Bank accounts number, IFS Code
- (c) Application from the individual

3. Received Chque for sum of Rs ..... (Rupees.....)  
..... Cheque No ..... Dated..... from APS, Danapur Cantt.



Mob No :  
Email Id :

.....  
(Signature of the Father / Mother)

**Note:** (i) **Transfer Certificate will be issued by the school after 7 days for the date of application.**  
स्थानांतरण प्रमाण-पत्र छात्रों/अभिभावकों के आवेदन के सात दिन बाद मिलेगा।

(ii) **Security Money/Annual Charges/Tuition Fees will be refunded through cheque subject to availability of the signing authority in the station.**  
शुल्क/वार्षिक शुल्क/शिक्षण शुल्क चेक द्वारा ही अभिभावकों को मिलेगा बशर्ते स्टेशन में संबंधित अधिकारी उपस्थित हों।

(iii) **Re-adm will not be allowed once TC is issued.** एक बार Transfer Certificate (T.C.) लेने पर पुनः प्रवेश के लिए प्रयास न करें।

(iv) No annual/tuition fees will be charged for that month if transfer certificate is issued before 05th of the month.

(v) Only parent/Guardian must put their signature in this form.

(vi) Security Money cheque and Transfer Certificate will issued only after the signature of the Guardian/Parent is found to be genuine.

(vii) Cheque will be given only to the ward's Father/Mother.

(viii) The will not be required to pay tuition fee and annual charges, if they apply for TC by 10 Jul. If they do not apply for TC by 10 Jul, the will pay tuition fee and annual charges for the Qtr Apr-Jun also.

(ix) The school authorities issue the Transfer Certificate which is signed by the Principal and determines that you are transferred from that school.

(x) You can get the transfer certificate any time during or after completion of your academy year you need to clear the entire fee and other dues of the school before getting the transfer certificate issue by the school.